

Appendix I
Examples of Notice-Of-Violation, Notice-Of-Correction, and Stop Work Order

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NOTICE OF BUILDING CODE VIOLATION

Pursuant to the provisions of Section ___ of the City/County of _____ Building Code, notice is hereby given that the property whose legal description is set forth below (and/or buildings or structures located thereon) has been determined to be in violation of Section(s) _____ of said Code. The owner has been notified of said violations(s) in accordance with Subsection _____.

Address of property: _____

Description of violation(s): _____

Pursuant to Section _____, any person who desires to have recorded a notice rescinding the notice of violation may present evidence of compliance to the Building Official. If the Building Official determines that the violation has been satisfactorily cured, the Building Official shall record a notice rescinding the prior notice of violation. Detailed information may be obtained by contacting _____

PROPERTY DESCRIPTION

Date _____, 19__

State of California
City/County

On _____ before me, _____, City/County
Clerk, personally appeared _____

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her authorized capacity, and that by his/her signature on the instrument the person(s), or the entity on behalf of which the person(s) acted, executed the instrument.

IN WITNESS WHEREOF, I have here set my hand.

By _____
Deputy City/County Clerk

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NOTICE RESCINDING NOTICE OF BUILDING CODE VIOLATION

Pursuant to Section _____ of the City/County of _____ Building Code, the Notice of Building Code Violation previously recorded as document _____ on _____ in the office of the City/County Clerk is hereby rescinded. Said notice was recorded as to the following property:

Address of property: _____

PROPERTY DESCRIPTION

Date _____, 19__

State of California
City/County

SAMPLE

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STOP ALL WORK	
Property Address:	
Owner:	
<p>You are in violation with the provisions of the City/County ordinance(s) as indicated below:</p> <p>_____ Building Code</p> <p>_____ Grading Code</p> <p>_____ Plumbing Code</p> <p>_____ Mechanical Code</p> <p>_____ Electrical Code</p> <p>_____ Zoning Ordinances</p>	
<p>Description of violation(s):</p> <div style="text-align: center; font-size: 48px; opacity: 0.3; transform: rotate(-30deg); pointer-events: none;">SAMPLE</div>	
<p>_____ Submit plans for the work within 10 days to the office listed below and apply for a plan check for the required permit.</p> <p>_____ Obtain a permit within 10 days for the work at the office listed below.</p> <p>_____ A referral has been made to _____.</p>	
<p>City/County of _____</p> <p style="text-align: center;">Street Address</p> <p style="text-align: center;">Telephone Number</p> <p style="text-align: center;">Hours of Business</p>	
<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 60%;"> <p>_____</p> <p style="text-align: center;">Inspector's Signature</p> </div> <div style="width: 35%;"> <p>_____</p> <p style="text-align: center;">Date</p> </div> </div>	